|  |  |
| --- | --- |
|  |  |

Systembank® Credit Billing Services

Systembank® Credit Billing Services is a streamlined and cost-effective means to electronically manage transaction billing and payments for internal Systembank® Credit Invoices, as well as for external clients utilizing our billing services.

**To make a payment for a Systembank® Credit Invoice, please pay by major credit card using our Merchant Services Account.**



**Visa, MasterCard, Discover Card and American Express credit cards are welcome as form of payment.**

**To establish a "Signature On File" account, for recurring payments, unknown amounts, or remote locations, please:**

* a)   Save this file to your computer,
* b)   Complete and re-save this file to your computer for your records, and
* c)   E-mail the file back to us with your authorization to open an account.  You shall be contacted shortly.
* Non-swipped transactions require a 4% Billing Fee, which covers the Merchant Fee, as charged by our intermediary bank.

**U.S. Dollar Amount:**

Top of Form



Bottom of Form

**If Fixed Amount, Specify Exact U.S. Dollar Amount Authorized:**

Top of Form



Bottom of Form

**Credit Card Type:**

Top of Form



Bottom of Form

**Credit Card Number:**

Top of Form



Bottom of Form

**Expiration Month:**

Top of Form



Bottom of Form

**Expiration Year:**

Top of Form



Bottom of Form

**Cardholder Billing Name (As Appears On Card):**

Top of Form



Bottom of Form

**Card Security Code:**

Top of Form



Bottom of Form

Top of Form

   This is a Business Corporate Card.

Bottom of Form

**Cardholder Billing Street Address & City:**

Top of Form



Bottom of Form

**Cardholder Billing Zip Code:**

Top of Form



Bottom of Form

**SBC Invoice Number(s) or Special Instructions for Processing:**

Top of Form



Bottom of Form

**Important:  Please save this file to your computer for your records, and e-mail to** [**admin@systembank.net**](mailto:admin@systembank.net) **for processing.**

**We sincerely appreciate the opportunity to serve you.  Thank you for using Systembank® Credit Billing Services.**

Please contact Steve Lewis at admin@systembank.net for information on how Systembank® Credit Billing Services can manage transactions for your small business!

The SYSTEMBANK® name and logo are registered trademarks with the U.S. Patent and Trademark Office. All rights reserved.